

MEETING MINUTES, BOARD OF DIRECTORS
HAMMOND WATERWORKS DEPARTMENT
Thursday, January 22, 2026

Electronic Communication was available via Zoom – No Public Attended

Those members in person:

S. Daniels	President	M, McLaughlin, Chief Executive Operator
B. Grisolia	Vice President	J. Prieto, Deputy Chief Executive Operator
R. Lendi	Treasurer	S. Levinson, Board Attorney
P. Walker	Secretary	
V. Lopez	Assistant Secretary-Treasurer	

Those not present: All Present

- The Board President called the meeting to order.
- The Board President asked if there were any conflicts of interest. There were no conflicts of interest.
- A motion was made by B. Grisolia seconded by P. Walker and motion carried to approve and place on file the Minutes as submitted to the Board.

Ayes: Grisolia, Lendi, Lopez, Walker, Daniels

Nays: None

Motion carried

- A motion was made by R. Lendi seconded by B. Grisolia and motion carried to approve Accounts Payable Voucher Ledger (Claims List), Refund Vouchers and Payroll Vouchers as submitted to the Board.

Ayes: Grisolia, Lendi, Lopez, Walker, Daniels

Nays: None

Motion carried

- A motion was made by B. Grisolia, seconded by P. Walker and motion carried to approve the miscellaneous reports as submitted.

Board Meeting Claims – Operating Fund \$316,797.05

Board Meeting Claims – Capital Improvement \$0.00

Board Meeting Claims – Depreciation \$64,020.26

3 Year Pumpage Comparison for January

Filtration Plant Overtime Report – 28 Hours of Overtime 1/11/26 & 1/18/26

Ayes: Grisolia, Lendi, Lopez, Walker, Daniels

Nays: None

Motion carried

- The CEO/Deputy CEO submitted report:

CEO/Deputy CEO Report for Board Meeting 1/22/26

We met with GLO reps to discuss more door knocking dates, community outreach, and other initiatives to help with identifying unknown lead lines across the city.

Currently we are at around 3800 unknowns that have to be identified by December 31, 2027

We had a call with Becky McKinley and Jonathan from Engineering Dept to get more updates for our GIS Department. The GIS system we have employed has already proved necessary and helpful in recent water main breaks. Our crews have responded faster and found valves more accurately.

Lead Line letters have gone out to our residents and as you can expect, we have been getting calls and emails asking about sign-ups and opt-ins. The ladies in both offices have done a phenomenal job with answering callers' questions. Just to remind you, these letters have to go out at the end of every year, per EPA.

We will begin interviews in 2 weeks for open spots in Distribution and the Plant.

- With regards to AECOM on the agenda, I (Mark) believe permission was given to sign this, but I wanted to share the final terms reflecting the amended amount. Rather than creating a separate contract, this work was added as an amendment to their existing contract for the expansion plant redo. From the 2003 study, approximately \$20,000 remained unused, so it was simpler and more cost-effective to amend that contract instead. You'll see in the amendment the changes to the scope of services, deliverables, and project schedule. While the consultant's estimated not-to-exceed amount was originally \$32,640, the remaining funds reduce the not-to-exceed amount for this amendment to \$14,640. This was approved at the last meeting. The amendment outlines the services they will provide, including supplying all relevant documentation and transferring institutional knowledge, as they originally built the plant and maintain all drawings. This approach will result in cost savings. A motion was made and seconded at the last meeting to authorize department staff to enter into this agreement with a not-to-exceed amount. No further action is required.

- A motion was made by B. Grisolia, seconded by R. Lendi and motion carried to table Resignation/Retirement of Plant Employee.

Ayes: Grisolia, Lendi, Lopez, Walker, Daniels

Nays: None

Motion carried

- Under New and Unfinished Business
- A discussion was held regarding the new building project. It was noted that the interior design firm contracted for the project has not provided updates for several weeks. Due to the lack of response, staff contacted several vendors directly via email and phone to obtain status updates.
The vendor responsible for the window blinds returned the call and stated the order is currently pending. Staff expressed concern, as a 50% deposit had been submitted. At this time, there has been no confirmation from the vendor as to whether the designer remitted the deposit. The vendor indicated they would follow up with Design Tech directly. Staff reported that the office partitions are expected to arrive during the week of January 26. Once received, work can proceed on connecting the workstations. Updates are still pending regarding the board room table and three office desks, and staff is awaiting confirmation as to whether these items have been ordered.

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New and Unfinished Business (Continued)

It was suggested that legal counsel be contacted to draft a letter addressing the current issues with the design firm.

- The Board President asked if anyone had anything further
- A motion was made by V. Lopez seconded B. Grisolia and motion carried to adjourn the meeting.

Ayes: Grisolia, Lendi, Lopez, Walker, Daniels

Nays: None

Motion carried


PRESIDENT

ATTEST:


SECRETARY