

MEETING MINUTES, BOARD OF DIRECTORS
HAMMOND WATERWORKS DEPARTMENT
Thursday, July 10, 2025

Electronic Communication was available via Zoom – No Public Attended

Those members in person:

S. Daniels	President	M, McLaughlin, Chief Executive Operator
B. Grisolia	Vice President	J. Prieto, Deputy Chief Executive Operator
P. Walker	Secretary	P. Gavrilos, Project Facilitator
R. Lendi	Treasurer	
V. Lopez	Assist. Secretary/Treasurer	

Those not present: S. Levinson

- The Board President called the meeting to order.
- A motion was made by B. Grisolia seconded by P. Walker and motion carried to approve and place on file the previous meeting's Minutes as submitted to the Board.
- A motion was made by R. Lendi seconded by P. Walker and motion carried to approve Accounts Payable Voucher Ledger (Claims List), Refund Vouchers and Payroll Vouchers as submitted to the Board.
- A motion was made by B. Grisolia, seconded by P. Walker and motion carried to approve the miscellaneous reports as submitted.

Board Meeting Claims – Operating Fund \$598,393.993

Board Meeting Claims – Capital Improvement \$0.00

Board Meeting Claims – Depreciation \$59,245.00

3 Year Pumpage Comparison for July

Filtration Plant Overtime Report – 24 Hours of Overtime 6/15/25 & 6/22/25

Bank of New York Bond Bank – \$0.00

- The Deputy CEO submitted his report as follows:

CEO/Deputy CEO Report for Board Meeting 7/10/25

We are happy to say that the 30" water main leak we THOUGHT we had in the PNW woods turned out to be lack of drainage into the sewer system. After 2 weeks of discovery including combing the jungle, bringing in heavy machinery, multiple dye and chlorine tests, laying stone for makeshift roads for the machinery and using a vacuum truck to clear out paths; it turned out that we found a manhole structure that we thought was a water main valve. We then sucked out the water and in turn unclogged a sewer we never knew existed. We reached out to Sanitary District and they said it belonged to PNW. Needless to say, water was turned back on July 4th.

-The Board President thanked everyone involved on behalf of the Board that helped get that issued resolved.

- Phil Gavrilos did explain to the Board that they were able to locate all the valves they needed to that may need to be changed in the future. That was one good thing that came out of this.

We met with CP, NIES and Commonwealth Engineering for ongoing discussions about selling Water to CP. We have paused further discussion for the time being until we get more information from the Water Plant Expansion RFQ that we ordered. This study could take up to 18 months, but we will still be in contact with everyone along the way.

We have added one more WT5 certified Operator at the plant, as our employee, Jeff Long, passed his exam last month.

- The Board President congratulated Jeff Long on behalf of the Board.

We received word from reps of the GLO Initiative that funding will be paused until further notice. If you remember, GLO (Get the Lead Out) was a federally funded program that would help communities with free services related to Lead Service Lines. This included community outreach, door knocking for service line identification, Lead Line informational, and identifying any extra funding to lead line replacements.

We had a couple of disciplinary actions in each department. A distribution employee was given 1 day off with no pay for damage sustained to a piece of equipment. Also, a Plant employee was given 3 days off with no pay for unsatisfactory work performance.

- The Deputy Chief Executive Operator informed the Board that Enrique Zamora has returned as an employee to the Hammond Water Works Department Distribution. This was also discussed with the Mayor. Mr. Zamora had left the Hammond Water Works as an employee in June of 2024 and left in good standing. Mr. Zamora asked to return to the Hammond Water Works Department we did have an opening available and we did not need to train him. A motion was made by R. Lendi, seconded by B. Grisolia and motion carried to rehire Enrique Zamora retroactive to 6/30/2025 as a Helper with Distribution, bridging his longevity and vacation time to his original start date of 7/19/19. Sick days and Personal will start as of 6/30/25.

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- Phil Gavrilos updated the Board on the progress of the new office on Rimbach. Debbie did a walkthrough with them today. Late this afternoon a big delivery of lights took place. The drop ceilings were being installed as well. They are waiting on the architect for the glass work and carpeting.

The Board President stated that maybe 6 weeks before a post card mailing should be sent prior to the move and put something into the bill.

The Deputy CEO stated that he will start posting the move soon on social media that it will be coming soon and the Hammond Water Works will keep the public informed.

- New and Unfinished Business

There was no other New or Unfinished Business.

- The Filtration Superintendent Submitted his report as follows:

*Filtration Superintendent Report
July 10, 2025*

Lindahl Marine diving is continuing to remove traveling screen and clean intake well for future screen.

Metropolitan Industries made repairs to our 6 million gallon booster station filling actuator.

Met with engineers from CDM Smith to go over 1955 blueprint of addition to Plant 1.

*Charles P. Pietrucha
Filtration Plant Superintendent*

- The Board President asked if anyone had anything further.

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- A motion was made by R. Lendi seconded P. Walker and motion carried to adjourn the meeting.

ATTEST:

Carl A. Walker
SECRETARY

Sharon M. Daniels
PRESIDENT