

An Executive Session of the Board of Directors of Hammond Water Works Department was held on Thursday, September 26, 2024 to discuss litigation and personnel matters prior to the commencement of the regular meeting of the Board of Directors. President, Vice President, Treasurer, Secretary, Assist. Secretary/Treasurer, Board Attorney, Chief Executive Operator and Deputy Chief Executive Operator were present. No other matters were discussed by the Board.

MEETING MINUTES, BOARD OF DIRECTORS  
HAMMOND WATERWORKS DEPARTMENT  
Thursday, September 26, 2024

Electronic Communication was available via Zoom – No public attended

R. Lendi appeared via Zoom

Those members in person:

S. Daniels	President	M. McLaughlin	Chief Executive Operator
B. Grisolia	Vice President	J. Prieto,	Deputy Chief Executive Operator
P. Walker	Secretary	S. Levinson,	Board Attorney
V. Lopez	Assist. Secretary/Treasurer		

- The Board President called the meeting to order.
- A motion was made by B. Grisolia seconded by P. Walker and motion carried to approve the previous Minutes as submitted to the Board.

ROLL CALL VOTE (Minutes)

YES: Grisolia, Lendi, Lopez, Walker, Daniels

NO: NONE

ABSENT: NONE

Motion carried

- A motion was made by R. Lendi seconded by B. Grisolia and motion carried to approve Accounts Payable Voucher Ledger (Claims List), Refund Vouchers and Payroll Vouchers as submitted to the Board.

ROLL CALL VOTE (Claims List, Refund Voucher and Payroll Vouchers)

YES: Grisolia, Lendi, Lopez, Walker, Daniels

NO: NONE

ABSENT: NONE

Motion carried

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- A motion was made by B. Grisolia, seconded by P. Walker and motion carried to approve the miscellaneous reports as submitted.

Board Meeting Claims – Operating Fund \$193,936.55  
Board Meeting Claims – Capital Improvement \$0.00  
Board Meeting Claims – Depreciation \$194,230.55  
3 Year Pumpage Comparison for September  
Filtration Plant Overtime Report – 4 Hours of Overtime 9/8/24 & 9/15/24  
Bank of New York Bond Bank – \$0.00

ROLL CALL VOTE (Reports)

YES: Grisolia, Lendi, Lopez, Walker, Daniels

NO: NONE

ABSENT: NONE

Motion carried

- The CEO/Deputy CEO Report was submitted as follows:

*CEO/Deputy CEO Report for Board Meeting 9/26/24*

*- HWW Management met with AECOM on 9/17/24 to discuss the final steps in getting the Tube Settlers/Basin project done. There is still a couple of change orders that need to be resolved amongst AECOM and ACMS(contractor). Basin 4 has been complete and all that is left is switching a bearing in Basin 3 and inspection of Basin 1.*

*- Mark, Chuck, Phil and I met with United Engineering to give them a tour of the plant. They were very impressed by our operations and the plant itself, considering its age.*

*- HWW's new business office has been getting some work done in preparation for remodeling. We have had some façade work done(patching and painting), as well as carpet and furniture removal. We hope to have the plans for the additional parking lot complete soon, so we can bid out the project before the asphalt companies close for the winter.*

*- HWW participated in the City's Audit Exit Conference on 9/25/24 and I am happy to say that there were no issues. A HUGE Thank You to Debbie and all our Staff involved. This office is a machine!*

*-Mark, Bruce and I will be meeting with the Hammond Hispanic Community Committee on Friday the 27<sup>th</sup> to discuss how they will be helping us with community outreach in the Tree Streets.*

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- The Board President thanked the Office Staff on behalf of the Board for all their hard work and another successful audit.
- There was no new or unfinished business.
- The Filtration Superintendent submitted his report as follows:

*Distribution monthly work summary 8/22/2024 thru 9/26/2024*

- (10) Service line issues resolved*
- (7) Corp issues resolved*
- (3) Fire Hydrant replaced*
- (6) Fire Hydrant repaired*
- (8) New valves installed*
- (63) Valves exercised*
- (5) Valve boxes installed*
- (47) Meters exchanged*
- (8) Hot taps performed*
- (1) Broken main repaired*

*Crews are working with Grimmer on 176<sup>th</sup> Pl & Parrish Ave. to reroute the 24" water main for ARMY CORE and HSD large sewer project.*

*Fall City wide hydrant flushing has started.*

*Crews are working with contractors on the 2300-2400 Michigan Ave. to reroute the 12" water main for the HSD large sewer project.*

*Sincerely,  
Bruce Long  
Distribution Superintendent*

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- The Board President asked if anyone had anything further.
- A motion was made by V. Lopez seconded P. Walker and motion carried to adjourn the meeting.

ROLL CALL VOTE (Adjourn)

YES: Grisolia, Lendi, Lopez, Walker, Daniels

NO: NONE

ABSENT: NONE

Motion carried

ATTEST:



SECRETARY



PRESIDENT