

An Executive Session of the Board of Directors of Hammond Water Works Department was held on Thursday, September 12, 2024 to discuss litigation and personnel matters prior to the commencement of the regular meeting of the Board of Directors. President, Vice President, Treasurer, Secretary, Assist. Secretary/Treasurer, Board Attorney, Chief Executive Operator and Deputy Chief Executive Operator were present. No other matters were discussed by the Board.

MEETING MINUTES, BOARD OF DIRECTORS
HAMMOND WATERWORKS DEPARTMENT
Thursday, September 12, 2024

Electronic Communication was available via Zoom – No public attended

R. Lendi appeared via Zoom

Those members in person:

S. Daniels	President	M. McLaughlin	Chief Executive Operator
B. Grisolia	Vice President	J. Prieto,	Deputy Chief Executive Operator
P. Walker	Secretary	S. Levinson,	Board Attorney
V. Lopez	Assist. Secretary/Treasurer		

- The Board President called the meeting to order.
- The Board President introduced new Board Member Victor Lopez as our new Assist. Secretary/Treasurer. Mr. Lopez stated he was glad to be here and is looking forward to working with every one and learning everything water.
- A motion was made by B. Grisolia seconded by P. Walker and motion carried to approve the previous Minutes as submitted to the Board.

ROLL CALL VOTE (Minutes)

YES: Grisolia, Lendi, Lopez, Walker, Daniels

NO: NONE

ABSENT: NONE

Motion carried

- A motion was made by R. Lendi seconded by B. Grisolia and motion carried to approve Accounts Payable Voucher Ledger (Claims List), Refund Vouchers and Payroll Vouchers as submitted to the Board.

ROLL CALL VOTE (Claims List, Refund Voucher and Payroll Vouchers)

YES: Grisolia, Lendi, Lopez, Walker, Daniels

NO: NONE

ABSENT: NONE

Motion carried

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- A motion was made by B. Grisolia, seconded by P. Walker and motion carried to approve the miscellaneous reports as submitted.

Board Meeting Claims – Operating Fund \$451,156.47
Board Meeting Claims – Capital Improvement \$0.00
Board Meeting Claims – Depreciation \$73,750.63
3 Year Pumpage Comparison for September
Filtration Plant Overtime Report – 32 Hours of Overtime 8/25/24 & 9/1/24
Bank of New York Bond Bank – \$0.00

ROLL CALL VOTE (Reports)

YES: Grisolia, Lendi, Lopez, Walker, Daniels

NO: NONE

ABSENT: NONE

Motion carried

- The CEO/Deputy CEO Report was submitted as follows:

CEO/Deputy CEO Report for Board Meeting 9/12/24

On 8/27/24 we met with Dover Chemical reps concerning the invoice we sent over from water loss during a WM break that occurred in February. Their concern was that the invoice was too high. They were going to get some of their personnel to measure the water loss and give us a number. We will be possibly averaging both numbers and hope to come to an agreement soon.

We met with a RUSH Truck rep concerning their overpayment on services rendered to some of our trucks. We feel that they did work and charged us for services we never asked for. We came to an agreement and accepted the new invoice.

A rep from Tyler Software came into town the week of 8/26 and worked with our staff about concerns they had with the software. He spent the whole week with us and cleared up those concerns.

The CEO/Deputy CEO Report Continues...

Mark and I met with reps from Lochmueller Group to discuss the inter-connect project with Indiana American. We are hoping to have a scope of work proposal soon from them.

We conducted interviews with 6 candidates for the Distribution and Filtration Plant openings. After the interviews, it looks like we will be filling the 2 spots at Distribution with start dates of 9/23 and 9/24. We will be conducting 2 more interviews for the Plant openings this next week.

We had an introductory meeting with reps from BF&S Engineering on 9/6. They are interested in possibly bidding on any projects that HWW has in the future.

- The Deputy Chief Executive Operator informed the Board that the Inventory is in need of reconciliation. A motion was made by R. Lendi, seconded by B. Grisolia and motion carried to remove the obsolete materials from Inventory.

ROLL CALL VOTE (Obsolete Inventory)

YES: Grisolia, Lendi, Lopez, Walker, Daniels

NO: NONE

ABSENT: NONE

Motion carried

- A motion was made by B. Grisolia, seconded by R. Lendi and motion carried to approve Resolution No. 2024-15 "A Resolution Adopting Pay Increase Pursuant to Executive Orders 24-47 and 24-47-A"

ROLL CALL VOTE (Resolution 2024-15)

YES: Grisolia, Lendi, Lopez, Walker, Daniels

NO: NONE

ABSENT: NONE

Motion carried

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- A motion was made by B. Grisolia, seconded by P. Walker and motion carried to approve Resolution No. 2024-16 "A Resolution Adopting Annual Salary for Project Facilitator Pursuant to Executive Order 24-48"

ROLL CALL VOTE (Resolution 2024-16)

YES: Grisolia, Lendi, Lopez, Walker, Daniels

NO: NONE

ABSENT: NONE

Motion carried

- A motion was made by B. Grisolia, seconded by P. Walker and motion carried to approve Resolution No. 2024-17 "A Resolution Authorizing the Adoption of Proposal by Hammond Hispanic Community Committee of Northern Indiana for Lead Placement Program"

ROLL CALL VOTE (Resolution 2024-17)

YES: Grisolia, Lendi, Lopez, Walker, Daniels

NO: NONE

ABSENT: NONE

Motion carried

- The Deputy Chief Executive Operator informed the Board that a Distribution employee has submitted his resignation and has left an open position with that department and he will be putting a bid out for the position of Helper with the Distribution department.
- A motion was made by R. Lendi, seconded by B. Grisolia and motion carried to approve the agreement with Park 24 Hammond, LLC to supply water to development located at 24 Marble Street.

ROLL CALL VOTE (24 Marble Street Agreement)

YES: Grisolia, Lendi, Lopez, Walker, Daniels

NO: NONE

ABSENT: NONE

Motion carried

- The Project Facilitator submitted his report as follows:

Project Report : 9/12/24

Water Filtration Plant:

#4 Basin will be completed this week with expected test running to start on Friday 9/13/24

Lead line replacement program:

Arcadis / CCP

As of 9/11/24

(11) Service lines have been replaced

Rimbach office building:

Performed building inspection and found All (3) HVAC systems performing correctly, electric heaters in foyer and by back door working correctly, hot water tank appears to be in good condition. 1 floor tile is broken by rear door, north bathroom toilet leaking, miscellaneous light bulbs burned out on outside of building. Removed all carpet in building, cubicles from rear office area and cabinets. Drop ceiling panels in conference room and lobby to expose building header beam for future construction, remove broken sections of sidewalk on west side of property.

Installed new high pressure Sloan Flush master water tank in toilet to fix leak in north bathroom. All work mentioned above was performed in house by Hammond Water Department Employees.

(2) Trees cut down and stumps ground down

Fire extinguishers updated and certified

Locksmith scheduled for 9/12/24 to key and install handle for rear door

Alarm Company scheduled for 9/16/24 to add keypad by rear door.

Painters scheduled for 9/19/24 for exterior stucco repairs and painting

Phil Gavrilos, Project Facilitator

- There was no new or unfinished business.
- The Filtration Superintendent submitted his report as follows:

Filtration Superintendent Report 9/11/2024

The number 4 Flocculation and Sedimentation basin in plant 2 is on schedule to be completed by 9/17/24 and will be certified and put into operation. This will complete the total replacement project of plant 2 Flocculation and Sedimentation basins. A training session of proper maintenance will also be held on that date.

One new power cable has been installed to support power to our new heater cone sleeve in our 60" water intake for frazil ice prevention. We are currently waiting for Chicago Underwater Diving to make repairs to their boat, after repairs are done we will be pulling a second power cable.

Plant 1's Bi- Annual Basin cleaning will begin the week of September 30th.

Thank you,

*Charles P. Pietrucha
Filtration Plant Superintendent*

- The Board President asked if anyone had anything further.
- A motion was made by V. Lopez seconded P. Walker and motion carried to adjourn the meeting.

ROLL CALL VOTE (Adjourn)


YES: Grisolia, Lendi, Lopez, Walker, Daniels

NO: NONE

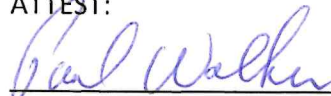
ABSENT: NONE

Motion carried

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Sharon M. Daniels
PRESIDENT

ATTEST:


Paul Walker
SECRETARY