

An Executive Session of the Board of Directors of Hammond Water Works Department was held on Thursday, May 23, 2024 to discuss litigation and personnel matters prior to the commencement of the regular meeting of the Board of Directors. President, Treasurer, Secretary, Assist. Secretary/Treasurer, Chief Executive Operator, Deputy Chief Executive Operator and Board Attorney were present. No other matters were discussed by the Board.

MEETING MINUTES, BOARD OF DIRECTORS
HAMMOND WATERWORKS DEPARTMENT
Thursday, May 23, 2024

Electronic Communication was available via Zoom – No Public Attended

Those members in person:

S. Daniels	President	M. McLaughlin	Chief Executive Operator
R. Lendi	Treasurer	J. Prieto,	Deputy Chief Executive Operator
P. Walker	Secretary		
P. Gavrilos	Assist. Secretary/Treasurer		

S. Levinson appeared via Zoom

Those not present: B. Grisolia

- The Board President called the meeting to order.
- A motion was made by R. Lendi seconded by P. Gavrilos and motion carried to approve the previous Minutes as submitted to the Board.
- A motion was made by R. Lendi seconded by P. Gavrilos and motion carried to approve Accounts Payable Voucher Ledger (Claims List), Refund Vouchers and Payroll Vouchers as submitted to the Board.
- A motion was made by R. Lendi, seconded by P. Walker and motion carried to approve the miscellaneous reports as submitted.

Board Meeting Claims – Operating Fund \$196,925.00

Board Meeting Claims – Capital Improvement \$0.00

Board Meeting Claims – Depreciation \$9,537.98

3 Year Pumpage Comparison for May

Filtration Plant Overtime Report – 32 Hours of Overtime 5/5/24 & 5/12/24

Bank of New York Bond Bank – \$0.00

- The Deputy Chief Executive Operator submitted his report as follows:

CEO/Deputy CEO Report for Board Meeting 5/23/24

Bruce, Ryan Massey and I attended a GIS conference in Michigan City, to learn more about the world of GIS implementation. Previously, the city relied on Becky McKinley at Sanitary District for updated atlases, and GIS information. Since she has now retired, we are looking to revamp that source of critical information using Jonathan Parker in Engineering and Ryan Massey from our distribution. Ryan has a degree in Computer graphics and Design as well as worked with different code. These two will be a great asset to picking up where Becky left off, and going even more in depth to help with HWW water main and valve program for our guys in the field.

We had another call with Lithographic Solutions about the bill printing and are very close to outsourcing our bills!

A representative from Traveler's Insurance came in to take a tour of our plant as well as business office, distribution office and newly purchased bank building to quote us on insurance. Our insurance will soon be up and we are getting companies coming in to give quotes, through Prestamer Insurance.

The filtration plant had its first school tour since before COVID. It was a great success with 20 students and their teachers. We plan on having more in the fall.

- A motion was made by P. Gavrilos seconded by R. Lendi and motion carried to approve the Anderson Management Partners consulting contract.
- There was no new or unfinished business.

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- The Distribution Superintendent submitted his report as follows:

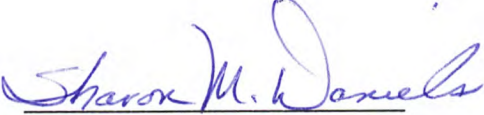
Distribution monthly work summary 4/24/2024 thru 5/22/2024

- (7) Service line issues resolved*
- (3) Corp issues resolved*
- (2) Fire Hydrant replaced*
- (2) Fire Hydrants repaired*
- (15) Valves exercised*
- (5) Valves markers installed*
- (7) Valve boxes installed*
- (79) Meters exchanged*
- (1) Large hot tap performed*

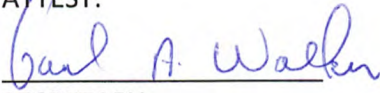
Spring hydrant flushing will continue for the next 2 weeks.

*Sincerely,
Bruce Long
Distribution Superintendent*

- The Board President asked if anyone had anything further.
- A motion was made by P. Gavrilos seconded R. Lendi and motion carried to adjourn the meeting.


PRESIDENT

ATTEST:


SECRETARY