

An Executive Session of the Board of Directors of Hammond Water Works Department was held on Thursday, November 9, 2023 to discuss litigation and personnel matters prior to the commencement of the regular meeting of the Board of Directors. President, Vice President, Secretary, Assist. Secretary/Treasurer, Chief Executive Operator, Deputy Chief Executive Operator and the Board Attorney were present. No other matters were discussed by the Board.

MEETING MINUTES, BOARD OF DIRECTORS  
HAMMOND WATERWORKS DEPARTMENT  
Thursday, November 9, 2023

Electronic Communication was available via Zoom – No Public Attended

Those members in person:

- |             |                             |  |
|-------------|-----------------------------|--|
| S. Daniels  | President                   | M. McLaughlin, Chief Executive Operator    |
| B. Grisolia | Vice President              | J. Prieto, Deputy Chief Executive Operator |
| P. Walker   | Secretary                   | S. Levinson, Board Attorney                |
| P. Gavrilos | Assist. Secretary/Treasurer |  |

Those not present: R. Lendi

- The Board President called the meeting to order.
- The Deputy Chief Executive Operator opened the chemical bids are read them aloud as follows:

USALCO	Liquid Aluminum Sulfate	\$0.10/lb.
Shannon Chemical	Zinc Orthophosphate	\$0.94/lb.

A motion was made by P. Gavrilos seconded by B. Grisolia and motion carried to refer the bids to the Board Attorney for legalities and to staff for recommendation.

- A motion was made by B. Grisolia seconded by P. Walker and motion carried to approve and place on file the previous meeting's Minutes as submitted to the Board.
- A motion was made by B. Grisolia, seconded by P. Walker and motion carried to approve Accounts Payable Voucher Ledger (Claims List) and Payroll Vouchers as submitted to the Board.
- A motion was made by B. Grisolia seconded by P. Walker and motion carried to approve the miscellaneous reports as submitted.

Board Meeting Claims – Operating Fund \$137,009.68  
Board Meeting Claims – Capital Improvement \$0.00  
Board Meeting Claims – Depreciation \$22,964.08  
3 Year Pumpage Comparison for November  
Filtration Plant Overtime Report – 25 Hours of Overtime 10/22/23 & 10/29/23  
Bank of New York Bond Bank - \$0.00

MEETING MINUTES, BOARD OF DIRECTORS  
HAMMOND WATERWORKS DEPARTMENT  
Thursday, November 9, 2023  
Page Two

- A motion was made by B. Grisolia, seconded by P. Walker and motion carried to approve Resolution No. 2023-9 Resolution Authorizing the Write-Off of Bad Debt.
- Under New and Unfinished business the Board Attorney reviewed the Operators 399 Letter of Agreement and informed the Board the contract amendments seem to be in order. A motion was made by P. Gavrilos seconded by R. Lendi and motion carried to approve the Operators 399 Letter of Agreement.
- A motion was made by P. Gavrilos, seconded by B. Grisolia and motion carried to turn credit over one year old in the amount of \$1,950.95 to the Attorney General.
- The Filtration Superintendent submitted his report as follows:

*Filtration Superintendent Report  
11/6/2023*

*Hohman Avenue booster station #2 Variable Frequency Drive was replaced. The #4 Variable Frequency drive has been shipped and once that is received that will be replaced as well. The old drives had been in service at this booster station for 14 years.*

*The #4 wire cable on the intake well was successfully pulled through to the 60" intake to power the new heater cone sleeve. This will help us prevent Frazil Ice episodes during the winter months. The new heater cone sleeve will be installed on November 13<sup>th</sup>.*

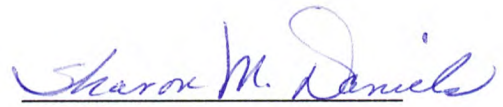
*Basin's #1, #3 and #4 have been cleaned and new anchors and brackets have been installed. #2 basin is drained and will be the last basin to receive new brackets and anchors. That will take place the week of November 13<sup>th</sup>. After that is completed the staging for the new equipment in regards to the sedimentation and flocculation project will begin.*

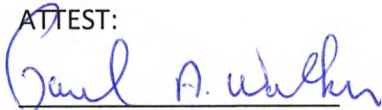
*Charles P. Pietrucha  
Filtration Plant Superintendent*

- There was no new or unfinished business.
- The Board President asked if anyone had anything further.

MEETING MINUTES, BOARD OF DIRECTORS  
HAMMOND WATERWORKS DEPARTMENT  
Thursday, November 9, 2023  
Page Three

- A motion was made by P. Gavrilos, seconded by B. Grisolia and motion carried to adjourn the meeting.

  
PRESIDENT

ATTEST:  
  
SECRETARY