

An Executive Session of the Board of Directors of Hammond Water Works Department was held on Thursday, November 10, 2022 to discuss litigation and personnel matters prior to the commencement of the regular meeting of the Board of Directors. President, Vice President, Secretary, Assist. Secretary/Treasurer, Chief Executive Operator, Deputy Chief Executive Operator and Board Attorney were present. No other matters were discussed by the Board.

MEETING MINUTES, BOARD OF DIRECTORS
HAMMOND WATERWORKS DEPARTMENT
Thursday, November 10, 2022

Electronic Communication was available via Zoom – No Public Attended

Those members in person:

S. Daniels	President	M. McLaughlin, Chief Executive Operator
B. Grisolia	Vice President	J. Prieto , Deputy Chief Executive Operator
P. Walker	Secretary	S. Levinson, Board Attorney
P. Gavrilos	Assist. Secretary/Treasurer	

Those not present: R. Lendi

- The Board President called the meeting to order.
- The Board Attorney informed the Board that before proceeding with the Chemical Bid opening there was one irregularity this time. When the bid from Shannon Chemical Coportation arrived via UPS sealed an employee here inadvertently slid open the envelope. As soon as she looked inside to see the inner envelope she realized it was a bid and she taped it back up. She signed an affidavit that states she inadvertently opened the envelope and that she did not open it nor did she look inside. She did not share any information with anyone regarding the bid. She took the envelope to her supervisor and explained what had happened. The affidavit was notarized.
- The Deputy Chief Executive Operator proceeded to open the Chemical Bids and read the bids aloud as follows:

USALCO	Liquid Aluminum Sulfate	\$0.0929/lb.
Shannon Chemical	Zinc Orthophosphate	\$1.284/lb.
Carus LLC	Zinc Orthophosphate	\$1.93/lb.

The Deputy Chief Executive Operator did advise that the envelope for Shannon Chemicals Bid that was inside the UPS envelope was in fact sealed still.

A motion was made by B. Grisolia, seconded by P. Gavrilos and motion carried to turn the bids over to the Attorney for legalities and then to staff for recommendation.

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- A motion was made by B. Grisolia, seconded by P. Gavrilos, and motion carried to accept and place on file the minutes from the public hearing held on 10/27/2022 as submitted to the board.
- A motion was made by B. Grisolia, seconded by P. Walker, and motion carried to accept and place on file the previous minutes as submitted to the Board.
- A motion was made by B. Grisolia seconded by P. Gavrilos, and motion carried to approve Accounts Payable Voucher Ledger (Claims List) and Refund Voucher list from November 10, 2022.
- A motion was made by B. Grisolia, seconded by P. Walker and motion carried to approve the miscellaneous reports as submitted.

Miscellaneous Reports submitted:

Board Meeting Claims – Operating Fund \$178,619.66
Board Meeting Claims – Capital Improvement \$0.00
Board Meeting Claims – Depreciation \$11,754.45
3 Year Pumpage Comparison for November

- A motion was made by B. Grisolia, seconded by P. Gavrilos and motion carried to turn credits over to the Attorney General in the amount of \$4,403.31.
- The Board President asked if there was any new or unfinished business. There was no new or unfinished business.
- The annual Holiday Party is set to take place on December 9, 2022
- *The Filtration Superintendent submitted his report as follows:*

*Filtration Superintendent's Report
November 9, 2022*

We have received our lab renewal certificate from The Indiana State Board of Health and it is in effect until December 31, 2025.

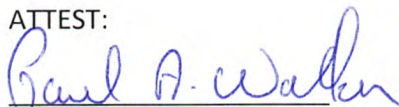
AECOM will be on hand for the pre-bid meeting on November 18, 2022 regarding our Flocculation and sedimentation basins project in Plant #2.

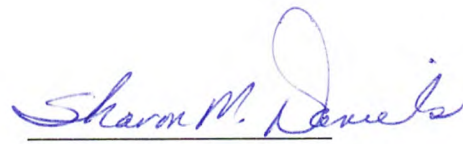
We have met with our project manager Keith Girup from Metropolitan Industries. This was in regards to the total upgrade of the SCADA (Supervisory Control and Data Acquisition) sites throughout our distribution system. These control the water distribution for all wholesale customers. This project has already been engineered and designed and is moving forward to the building phase. Installation should begin on schedule in early spring.

*Upgrade of our In-Plant SCADA (Supervisory Control and Data Acquisition) computers has begun and entails new computers for Plant #1 and Plant #2 control.
Charles P. Pietrucha*

- The Board President asked if anyone had anything further.
- A motion was made by P. Gavrilos, seconded by P. Walker and motion carried to adjourn the meeting.

ATTEST:


SECRETARY


PRESIDENT