

An Executive Session of the Board of Directors of Hammond Water Works Department was held on Thursday, August 25, 2022 to discuss litigation and personnel matters prior to the commencement of the regular meeting of the Board of Directors. President, Vice President, Secretary, Treasurer, Assist. Secretary/Treasurer, Chief Executive Operator and Deputy Chief Executive Operator were present. No other matters were discussed by the Board.

MEETING MINUTES, BOARD OF DIRECTORS
HAMMOND WATERWORKS DEPARTMENT
Thursday, August 25, 2022

Electronic Communication was available via Zoom – No Public Attended

Those members in person:

S. Daniels	President	M. Mclaughlin, Chief Executive Operator
B. Grisolia	Vice President	J. Prieto, Deputy Chief Executive Operator
P. Walker	Secretary	
R. Lendi	Treasurer	
P. Gavrilos	Assist. Secretary/Treasurer	

Those not present: S. Levinson

- The Board President called the meeting to order.
- A motion was made by B. Grisolia seconded by P. Gavrilos, and motion carried to accept and place on file the previous minutes as submitted to the board
- A motion was made by R. Lendi seconded by P. Walker to approve Accounts Payable Voucher Ledger (Claims List) and Refund Voucher list from August 25, 2022.
- A motion was made by B. Grisolia, seconded by P. Walker and motion carried to approve the miscellaneous reports as submitted.

Miscellaneous Reports submitted:

Board Meeting Claims – Operating Fund \$464,042.08
Board Meeting Claims – Capital Improvement \$0.00
Board Meeting Claims – Depreciation \$5,788.00
3 Year Pumpage Comparison for August
Filtration Plant Overtime Report – 24 Hours of Overtime 8/14-8/21/22

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- The Deputy Chief Executive Operator opened the RFQs submitted for energy assistance. He stated that everything appeared to be in order. His recommendation is to turn it over to the Attorney and Staff for review and recommendation. Upon that recommendation the R. Lendi made a motion, seconded by P. Gavrilos and motion carried to: turn the RFQ over to the Board Attorney and Staff for review and recommendation.
- The Chief Executive Operator explained to the Board that it would be beneficial for the Water Department to outsource the stuffing and mailing of bills and shut off notices. We have quotes from Lithographics and have toured the site. It was explained to the Board that the cost savings would be substantial and time would be saved and allow the department to be more efficient. Also paper cost keeps increasing and going into contract would allow us to lock in our prices.
- The Deputy Chief Executive Operator informed the Board that the City as a whole is switching out their software to Tyler Technologies. Because between the City, Sanitary and Water having separate tax IDs the City's contract will not be able to be used for all three. So there will be separate contracts. The Contract will be coming before the Board when it is complete. He will inform the Board as he has more information.
- The Board President asked if anyone had anything further.
- The Distribution Superintendent submitted as follows:

Distribution monthly work summary 7/28/2022 thru 8/24/2022

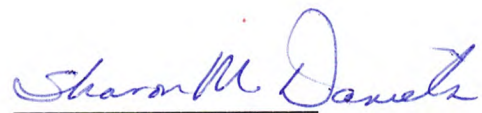
*(8) Service line issues resolved
(11) Corps performed
(3) 1" Hot taps performed
(1) Large Hot tap performed
(3) Fire Hydrants repaired
(43) Fire Hydrants painted
(1) New 12" insertion valve installed
(48) Valves exercised
(81) Meters exchanged*

Leak Truck crews are assisting with water main reroutes for the NICTD corridor train project.

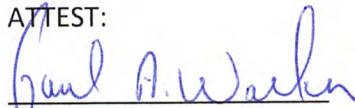
*Sincerely,
Bruce Long
Distribution Superintendent*

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- The Board President asked if anyone had anything further.
- A motion was made by P. Gavrilos, seconded by R. Lendi and motion carried to adjourn the meeting.


PRESIDENT

ATTEST:


SECRETARY