

An Executive Session of the Board of Directors of Hammond Water Works Department was held on Thursday, October 14, 2021 to discuss litigation and personnel matters prior to the commencement of the regular meeting of the Board of Directors. President, Vice President, Secretary, Treasurer, Assist. Secretary/Treasurer, Chief Executive Operator, Deputy Chief Executive Operator and the Board Attorney were present. No other matters were discussed by the Board.

MEETING MINUTES, BOARD OF DIRECTORS  
HAMMOND WATERWORKS DEPARTMENT  
Thursday, October 14, 2021

Electronic Communication was available via Zoom – No Public Attended

Those members in person:

|             |                             |  |
|-------------|-----------------------------|--|
| S. Daniels  | President                   | M. McLaughlin, Chief Executive Operators   |
| B. Grisolia | Vice President              | J. Prieto, Deputy Chief Executive Operator |
| P. Walker   | Secretary                   | S. Levinson, Board Attorney                |
| R. Lendi    | Treasurer                   |  |
| P. Gavrilos | Assist. Secretary/Treasurer |  |

- The Board President called the meeting to order.

A moment of silence was held in remembrance of David Smith.

David was an employee at the Filtration Plant and had passed away last week. Services will be held at Ridgelawn Funeral Home tomorrow from 5:00-7:00 p.m.

- The Minutes from the previous meeting were approved and accepted as submitted to be placed on file upon motion made by B. Grisolia seconded by P. Walker.
- A motion was made by R. Lendi seconded by B. Grisolia to approve Accounts Payable Voucher Ledger (Claims List) and Refund Voucher list for 10/14/2021.
- A motion was made by B. Grisolia seconded by P. Walker to approve the miscellaneous reports submitted to the Board.

Miscellaneous Reports submitted:

Board Meeting Claims – Operating Fund \$719,234.05

Board Meeting Claims – Depreciation \$46,372.26

2021 Ongoing Projects – No Changes

3 Year Pumpage Comparison for August and September

Filtration Plant Overtime Report – 34 hours OT September 26<sup>th</sup> – October 3<sup>rd</sup>

- A motion was made by R. Lendi, seconded by B. Grisolia and motion carried to approve the one bid that was received for the fencing project from Gariup Construction. There was only the one bid received. The bid was found to be responsible and in order and allow the Water Department to negotiate to get the work done.
- The Board Attorney introduced Resolution 2021-06 is a Resolution Adopting Addendum "5.8" to the Hammond Water Works Department Employee Handbook to the Board. Ms. Levinson stated that the Council passed Ordinance 21-41 on Tuesday requiring all employees to report any and all arrests and charges of criminal misdemeanors and felonies to their supervisors within 72 hours of the offense and incident. She is now requesting that the Board adopt Resolution 2021-06 along with the addendum to the rules and regulations using the same language as the council passed. A motion was made by P. Gavrilos, seconded by R. Lendi and motion carried to adopt "Resolution 2021-06 is a Resolution Adopting Addendum "5.8" to the Hammond Water Works Department Employee Handbook".
- The Chief Executive Operator informed the Board that Howard Jones from NIES Engineering had intended to come in to discuss the Valve and Hydrant Study, however he was unable to attend tonight and he would like the Board to hear what he has to say. The Chief Executive Operator request that the Board table the Valve and Hydrant Study until Howard Jones and Bruce Long could come in and explain it all to them. A motion was made by P. Gavrilos, seconded by B. Grisolia to table the Valve and Hydrant Study.
- A motion was made by R. Lendi, seconded by B. Grisolia and motion carried to hire Justin Elliott as a Labor Operator, start date retroactive to September 27, 2021.
- The Filtration Plant Superintendent submitted his report as follows:

*FILTRATION PLANT SUPERINTENDENT'S REPORT  
10/14/2021*

*Fall cleaning of Plant 1 sedimentation basins 1, 2 and 3 were completed during the weeks of September 20<sup>th</sup> – 24<sup>th</sup>, September 27<sup>th</sup> – October 1<sup>st</sup> and October 4<sup>th</sup> – 8<sup>th</sup>.*

*The exchange of (GAC) Granular Activated Carbon in filters 7-12 in Plant#1 have begun and we anticipate completion on by October 15<sup>th</sup>.*

*We have received 3,250 feet of electric cable wire from Electric Company for the repair to our*

Filtration Superintendent's Report Continued...

*60" north heater cone.*

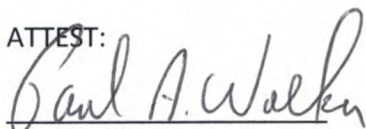
*We received a Technical Memorandum from HWC Engineering outlining options for the replacement of Plant 2 Sedimentation basins tube settlers.*

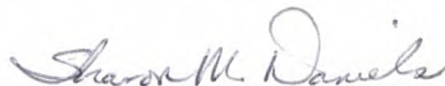
*Sadly we mourn the loss of our co-worker and friend David "Smitty" Smith. Smitty was an employee at the Filtration plant for the past 24 years. Smitty was known to be very knowledgeable and adored for his humor. He will be sorely missed.*

*Charles Pietrucha, Filtration Plant Superintendent*

- The Board President asked the Board if they had anything further.
- A motion was made by P. Gavrilos, seconded by R. Lendi and motion carried to adjourn the meeting.

ATTEST:

  
SECRETARY

  
PRESIDENT