

An Executive Session of the Board of Directors of Hammond Water Works Department was held on Thursday, August 12, 2021 to discuss litigation and personnel matters prior to the commencement of the regular meeting of the Board of Directors. President, Vice President, Secretary, Treasurer Assist. Secretary/Treasurer, Chief Executive Operator, Deputy Chief Executive Operator and the Board Attorney were present. No other matters were discussed by the Board.

MEETING MINUTES, BOARD OF DIRECTORS
HAMMOND WATERWORKS DEPARTMENT
Thursday, August 12, 2021

Electronic Communication was available via Zoom – No Public Attended

No members attended via Zoom electronic communication

Those members in person:

S. Daniels	President	M. McLaughlin, Chief Executive Operators
B. Grisolia	Vice President	J. Prieto, Deputy Chief Executive Operator
P. Walker	Secretary	S. Levinson, Board Attorney
R. Lendi	Treasurer	
P. Gavrilos	Assist. Secretary/Treasurer	

Those not present: R. Lendi

The Board President called the meeting to order.

The Minutes from the previous meeting were approved and accepted as submitted to be placed on file upon motion made by B. Grisolia seconded by P. Gavrilos and motion carried.

A motion was made by R. Lendi seconded by P. Gavrilos and motion carried approve Accounts Payable Voucher Ledger (Claims List) and refund voucher list for 8/12/2021.

A motion was made by B. Grisolia seconded by P. Walker and motion carried to approve the miscellaneous reports submitted to the Board.

Miscellaneous Reports submitted:

Board Meeting Claims – Operating Fund \$491,252.42
Board Meeting Claims – Depreciation \$86,969.96
2021 Ongoing Projects – No Changes
3 Year Pumpage Comparison for July and August
Filtration Plant Overtime Report – 48 hours OT for the month of July

R. Lendi made a motion to approve the release of easement at Interstate Plaza to St. Franciscan. Motion was made and seconded by P. Walker and motion carried.

R. Lendi made a motion to approve the release of easement at Hohman tank to NIPSCO.

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The Board Attorney asked that we table the release to NIPSCO until the matter with our lines on this easement gets resolved.

R. Lendi rescinded his motion.

R. Lendi made a motion to table the Release of Easement to NIPSCO, seconded by P. Walker and motion carried to table the release to NIPSCO.

J. Prieto informed the Board that in their packets they will find that NIES has created an estimate of the fencing project at Columbia Avenue. He stated that the bidding schedule will be as follows:

Advertise: August 19, 2021 and August 26, 2021
Pre bid Meeting: August 27, 2021
Bid Opening: September 9, 2021

R. Lendi made a motion to approve the fencing project bid dates as outlined, motion was made and seconded by P. Gavrilos and motion carried.

J. Prieto requested that the Board approve the purchase of a third vehicle for the meter readers. He received a quote from Phillip's Chevrolet for the same type of vehicle as previously purchased. There are two quotes one is a 2020 with over 6,000 miles and the other one is a 2021 and is currently be driven by one of the Managers there. J. Prieto would like the Board to approve the purchase of the 2021 for the amount of \$26,188.60.

A motion was made by P. Gavrilos, seconded by R. Lendi and motion carried to: approve the purchase of the third meter reader's vehicle, a 2021 Chevrolet Trax for the amount quoted at \$26,188.60.

The Board Attorney stated that IDEM has requested that the Hammond Water Works post a public notice. However, the notice that they requested to be posted is not technically correct, according to the Board Attorney's interpretation. The Board Attorney would like to circle back to IDEM to request a few words be edited to more accurately explain what happened.

R. Lendi made a motion to authorize Attorney Levinson to make those changes and he would also like that the Mayor's Office and Chief of Staff be apprised of the impending notice, motion seconded by P. Gavrilos and motion carried.

The Board Attorney informed the Board that the Controller's Office has requested that the Board approve the Employee Participation Agreement as submitted. This is for every department in the City that utilizes the Health Insurance Program. The Board Attorney further stated she has reviewed it and requests that the Board approve the agreement.

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A motion was made by R. Lendi, seconded by P. Gavrilos and motion carried to approve the Employee Participation Agreement.

The Chief Executive Operator recommends that the Board retain the services of E-Comis and approve the service level agreement for IT work. The agreement involves an increase, which has not increased in over ten years. The agreement would be month to month for five years.

R. Lendi asked if there is a termination clause in the contract.

The Chief Executive Operator stated this would be one of the things we would add to the contract.

The Board felt that the one page service level agreement to be inadequate as it did not have enough detail. Some of the concerns that were stated were a termination clause for both parties and a response time.

A motion was made by R. Lendi, seconded by P. Gavrilos and motion carried to table the IT Service Level Agreement with E-Comis until such time information can be obtained from other IT employees that are wholly our agents that can weigh in on the agreement.

The Filtration Plant Superintendent submitted his report as follows:

Filtration Plant Superintendent's Report

I reported to Metropolitan Industries that I was seeing a loss of the program at our Michigan Avenue Booster Station. After meeting a technician on site we determined that a UPS (Uninterruptible Power Supply) should be installed on the RTU (Remote Terminal Unit), that will support the programing and backup this unit when there is a loss of power.

The repair and maintenance of #2 Flocculation Basin in Plant #2 was completed and put back into service.

The #4 Flocculation Basin in Plant #2 was taken out of service for repair and maintenance.

An Automation Engineering technician was on site in Plant#1 to reprogram the backup phone lines. The reprogramming was necessary dial-up the mandatory 10 digit numbers that must include the 219 area code. The phone systems will no longer support 7 digit dialing after October 24, 2021.

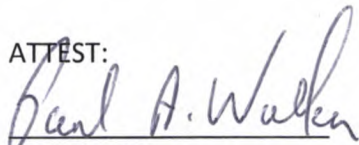
*Sincerely,
Charles P. Pietrucha*

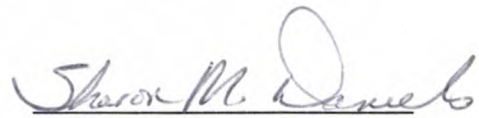
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The Board President asked if anyone had any other business.

There being no further business to come before the Board, motion was made by; P. Gavrilos seconded by P. Walker and motion carried to: adjourn the meeting.

ATTEST:


Paul A. Walker
SECRETARY


Sharon M. Daniels
PRESIDENT