

An Executive Session of the Board of Directors of Hammond Water Works Department was held on Thursday, July 22, 2021 to discuss litigation and personnel matters prior to the commencement of the regular meeting of the Board of Directors. President, Vice President, Secretary, Assist. Secretary/Treasurer, Chief Executive Operator, Deputy Chief Executive Operator and the Board Attorney were present. No other matters were discussed by the Board.

MEETING MINUTES, BOARD OF DIRECTORS
HAMMOND WATERWORKS DEPARTMENT
Thursday, July 22, 2021

Electronic Communication was available via Zoom – No Public Attended

No members attended via Zoom electronic communication

Those members in person:

S. Daniels	President	M. McLaughlin, Chief Executive Operators
B. Grisolia	Vice President	J. Prieto, Deputy Chief Executive Operator
P. Walker	Secretary	S. Levinson, Board Attorney
P. Gavrilos	Assist. Secretary/Treasurer	

Those not present: R. Lendi

The Board President called the meeting to order.

The Minutes from the previous meeting were approved and accepted as submitted to be placed on file upon motion made by B. Grisolia seconded by P. Walker and motion carried.

A motion was made by B. Grisolia seconded by P. Walker and motion carried approve Accounts Payable Voucher Ledger (Claims List) and refund voucher list for 7/22/2021.

A motion was made by B. Grisolia seconded by P. Walker and motion carried to approve the miscellaneous reports submitted to the Board.

Miscellaneous Reports submitted:

Board Meeting Claims – Operating Fund \$158,801.52
Board Meeting Claims – Depreciation \$59,747.17
2021 Ongoing Projects – No Changes
3 Year Pumpage Comparison for July
Filtration Plant Overtime Report – 48 hours OT for the month of July

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The Chief Executive Operator addressed the Board for approval for the Business Manager position to be allowed to work from home. The Chief Executive Operator explained that to summarize, the Business Manager's husband's health has taken a turn and has caused her to have to take half days off due to the number of medical appointments that he needs to get to. He would like the Business Manager to have the ability to be at home for an hour two if she needs to be and have the ability to work from home rather than taking ½ or full days off which is what she's doing now.

The Board Attorney stated that the Business Manager's only alternative to this would be to enact FMLA where she wouldn't be present. The Board Attorney asked the Chief Executive Operator to clarify that there is nobody else who is trained do that work and could not be easily or immediately replaced?

The Chief Executive Operator stated that all this is correct and it would just be this one exception for the Business Manager position.

The Vice President requested that if there is approval on this he would like the Board to be updated on the status of the situation monthly. Although this is a terrible situation this would only be a temporary solution.

A motion was made by P. Gavrilos, seconded by B. Grisolia and motion carried to: approve the Business Manager to work remotely as needed temporarily and to have Management provide the Board monthly updates on the situation. The Board will revisit the subject as needed.

The Board Attorney informed the Board that regarding the Teamsters' contract they have met on several occasions. The City has taken a look at it as well. The Teamsters have approved it and would like to ask for the Board's approval.

P. Gavrilos made a motion, seconded by B. Grisolia and motion carried to approve the Teamsters' contract as submitted.

The Deputy Executive Operator addressed the Board and informed them that in his endless search to find vehicles for our meter readers. He contacted five different dealerships, specifically asking for smaller vehicles that would be fuel efficient, front wheel drive or all-wheel drive. Garber has three vehicles currently on the lot. We have also received a proposal from Bosak Ford for one available vehicle. He recommended purchasing two vehicles loaner vehicles that have about 3000 miles on them. They used them for clients who had their vehicles being serviced. They are two 2021 Chevy Trax all-wheel drive and very fuel efficient. The quote for the two is \$44,785.00.

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P. Gavrilos made a motion, seconded by B. Grisolia and motion carried to: purchase two 2021 Chevy Trax from Garber Chevrolet in the amount of \$44,785.00.

The Chief Executive Operator informed the Board that E-Comis has presented a new agreement for approval. Previously we were paying \$5250 monthly for IT service support. E-Comis is now asking for \$6,833.00 a month. This company has been with us for over ten years and we haven't had any problem with the company.

A motion was made by P. Gavrilos, seconded by B. Grisolia and motion carried to: table the E-Comis Service Agreement to allow the Board and Board Attorney to look over the contract.

The Board Attorney informed the Board that the purchase agreements with our customer communities have now been signed by all communities but one. A Resolution is needed for authorization. The Resolution was placed before the Board as Resolution 21-03. The Resolution authorizes the Board President execute those agreements.

A motion was made by P. Gavrilos, seconded by B. Grisolia to approve: Resolution 21-03 A Resolution to Approve Purchas Agreements with the Indiana Wholesale Customers for Water Services Furnished by the Hammond Water Works Department.

ROLL CALL VOTE (Resolution 21-03)
YES: Gavrilos, Grisolia, Walker, Daniels
NO: NONE
ABSENT: Lendi
Motion carried

The Board Attorney asked the Board to approve the Griffith and Whiting agreements that are before them. The Highland and Munster agreements were previously approved.

A motion was made by P. Gavrilos, seconded by B. Griisolia and motion carried to approve the Griffith and Whiting purchase agreements as submitted.

The Board Attorney updated the Board on the settlement agreements for the towns. The Settlement Agreements incorporate 5 Exhibits, four of which the Board has signed. The fifth is Dyer. We are waiting for Dyer to sign. The Board Attorney stated that there is no harm with us signing it at this time. The City will not sign until all the other communities have signed their purchase agreements. Although Dyer has signed the settlement agreement they have not signed the purchase agreement.

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The Deputy Executive Operator informed the Board that he and the Chief Executive Operator worked with Nies Engineering to apply for a State Water Infrastructure Fund for the tube settlers project. That project is approximately a \$5.5 million dollar project. Previously we tried to get money through an Office of the Congressman's to no avail.

The Deputy Executive Operator informed the Board that they have three meter trucks working on meter exchanges every day. We could be doing more but they have been coming across a lot of houses that don't answer the door or at the last minute decide they don't want anyone coming into their houses.

The Distribution Superintendent submitted his report as follows:

Distribution monthly work summary 6/25/2021 thru 7/21/2021

- (1) 1" Water tap performed*
- (10) Service line issues resolved*
- (2) Fire Hydrants replaced*
- (367) Meters exchanged*
- (6) Broken Mains repaired*

Multiple valves exercised and multiple valves repaired thru out the city.

At 245 Fern Wood, 6265 Delaware and 176TH Place & Howard, tree removal was required to allow leak crews to repair water main breaks and corp. leaks.

At 7300blk of Forest, a concrete driveway and curb was removed to repair the 6" broken main.

At 269 174TH Place, 4 sections of side walk and 20ft. of curb where removed to replace a section of 8" water main.

Superintendent's Report continues...

At 4419 Sheffield Ave. the side walk and curb where removed to repair the S/L connection to the 24" water main.

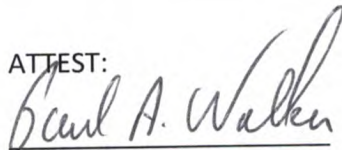
*Sincerely,
Bruce Long
Distribution Superintendent*

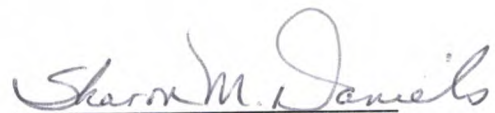
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The Board President asked if anyone had any other business.

There being no further business to come before the Board, motion was made by; P. Gavrilos seconded by P. Walker and motion carried to: adjourn the meeting.

ATTEST:


Paul A. Walker
SECRETARY


Sharon M. Daniels
PRESIDENT