

An Executive Session of the Board of Directors of Hammond Water Works Department was held on Thursday, January 14, 2021 to discuss litigation and personnel matters prior to the commencement of the regular meeting of the Board of Directors. President, Vice President, Secretary, Treasurer, Asst. Secretary/Treasurer, the Chief Executive Operator, Deputy Chief Executive Operator and the Board Attorney were present. No other matters were discussed by the Board.

MEETING MINUTES, BOARD OF DIRECTORS
HAMMOND WATERWORKS DEPARTMENT
Thursday, January 14, 2021

S. Daniels	President	M. Mclaughlin, Chief Executive Operator
B. Grisolia	Vice President	S. Levinson, Board Attorney
P. Walker	Secretary	J. Prieto, Deputy Chief Executive Operator
R. Lendi	Treasurer	
P. Gavrilos	Asst. Secretary/Treasurer	

The Board President called the meeting to order.

R. Lendi made a motion to suspend regular business. Motion was seconded by B. Grisolia and motion carried.

A motion was made by R. Lendi, seconded by B. Grisolia and motion carried to: suspend Sydney Boston retroactive to January 4, 2021 to January 28, 2021 at which time the Board will revisit the matter.

A motion was made by R. Lendi, seconded by B. Grisolia and motion carried to: reconvene regular business.

The Minutes from the previous meeting were approved and accepted as submitted to be placed on file upon motion made by B. Grisolia, seconded by R. Lendi and motion carried.

The following reports were received to be placed on file upon motion made by B. Grisolia,; seconded by P. Walker, and motion carried: Three-Year Monthly Pumpage Comparison for January, Pumpage Report, Filtration Overtime Report for November, Operations Reports, Sick and Personnel Absentee Reports.

Upon motion made by R. Lendi seconded B. Grisolia; to approve the payment of the claims listed on Accounts Payable Voucher Ledger and UB Check Writer Deposit Refund register for 1/14/2021.

Samual Villanueva has submitted his application for employment for the position of Labor Operator at the Filtration Plant. A motion was made by R. Lendi, seconded by P. Gavrilos and motion carried to: hire Samuel Villanueva as a Labor Operator at the Filtration Plant, retroactive to January 11, 2021.

B. Griolia informed the Board that as it is time for the annual election of officers and it is his recommendation and motion that all members retain their current positions, motion was seconded by P. Gavrilos and motion carried.

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The Board Attorney informed the Board that she has completed the amendment to the Civil City agreement to purchase water to sell to Chicago Heights with the increase to \$1.90 per 1,000 gallons and it has been approved by Public Works. A motion was made by R. Lendi, seconded by P. Gavrilos and motion carried to execute the amendment for sale of water to the Civil City for Chicago Heights at the rate of \$1.90 per 1,000 gallons.

Shana presented to the Board the Addendum to the HWWD Employee Handbook On-Call/ Standby Policy & Procedure and Disciplinary Action for Violations Thereof. A DSL Certified employee may opt to hold the phone and receive \$400 for that week. This will be prorated if a day is missed within that week. Each DSL employee must hold the phone at least 10 weeks out of the year. That employee will be in charge of dispatching the proper channels as needed.

Mr. Prieto stated a handbook has been put together and has a schedule through the end of February. It has the various contacts listed and also explains protocols for different scenarios. Non DSL employees can volunteer for this as well.

A motion was made by R. Lendi, seconded by B. Grisolia and motion carried to: approve the HWWD Employee Handbook On-Call/ Standby Policy & Procedure and Disciplinary Action for Violations Thereof.

The Chief Executive Operator informed the Board that the contracts and negotiations for Teamsters and Operators are almost complete. It will be more in line with the other unions in the City as well. He will inform the Board when it is ready for approval.

The Chief Executive Operator informed the Board that the Filtration Superintendent has presented him with two proposals for a filter study, which in his opinion is an urgent matter. The Chief Executive Operator plans to send to Dean Button for his opinion. The two proposals are from CDM and AECOM. The Filtration Plant Superintendent prefers the AECOM proposal.

Mr. Prieto presented to the Board a proposal from Woodmar towing. Woodmar towing will haul away our used vehicles and compensate the Water Department \$1,550.00 for the vehicles. A motion was made by R. Lendi, seconded by P. Gavrilos and motion carried to approve Woodmar's proposal and dispose of those assets.

The Board President informed the Board that she had done some checking on the question from P. Gavrilos regarding the security from the last Board Meeting and she did find out that Hammond Police who are residents will get the first opportunity to be on call for security on the perimeter after hours.

Patrick Petrunich an Operator who's been an employee at the Filtration Plant for 19 years has passed away. The Board sends their condolences to his family.

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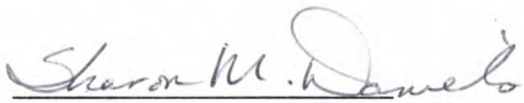
The Board President asked if anyone had any other business.

There being no further business to come before the Board, motion was made by; P. Gavrilos seconded by R. Lendi and motion carried to: adjourn the meeting.

ATTEST:



SECRETARY



PRESIDENT