

An Executive Session of the Board of Directors of Hammond Water Works Department was held on Tuesday, November 24, 2020 to discuss litigation and personnel matters prior to the commencement of the regular meeting of the Board of Directors. President, Vice President, Secretary, Treasurer, Asst. Secretary/Treasurer, the Chief Executive Operator and the Board Attorney were present. No other matters were discussed by the Board.

MEETING MINUTES, BOARD OF DIRECTORS  
HAMMOND WATERWORKS DEPARTMENT  
Tuesday, November 24, 2020

S. Daniels	President	M. McLaughlin, Chief Executive Operator
B. Grisolia	Vice President	S. Levinson, Board Attorney
P. Walker	Secretary	
R. Lendi	Treasurer	
P. Gavrilos	Asst. Secretary/Treasurer	

The Board President called the meeting to order.

A motion was made by R. Lendi, seconded by P. Gavrilos and motion carried to: suspend regular meeting to open the truck bids.

The Chief Executive Operator opened the bids and read aloud as follows:

Atlas	Bobcat	\$40,568.00
Bosak Ford	Four White Pickup Trucks	\$27,686.00
	Two Blue Pickup Trucks	\$55,372.00
	One Cargo Van	\$27,840.00
	One Cargo Van	\$26,708.00
	One White Pickup	\$27,592.00
West Side Tractor	Bobcat	\$41,750.00
	Backhoe Loader	\$86,500.00
Rush Truck Center	Two Leak Trucks	\$265,328.00
Smith Chevrolet	Four White Pickup Trucks	\$29,196.00
	One White Pickup	\$28,974.00
	One Cargo Van	\$24,483.00

A motion was made by R. Lendi, seconded by P. Gavrilos and motion carried to: refer bids to staff for review and recommendation.

A motion was made by R. Lendi, seconded by P. Walker and motion carried to: reconvene the regular meeting.

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The Minutes from the previous meeting were approved and accepted as submitted to be placed on file upon motion made by B. Grisolia, seconded by P. Gavrilis and motion carried.

The following reports were received to be placed on file upon motion made by B. Grisolia,; seconded by P. Walker, and motion carried: Three-Year Monthly Pumpage Comparison for November, Pumpage Report, Filtration Overtime Report for November, Operations Reports, Sick and Personnel Absentee Reports.

Upon motion made by R. Lendi seconded B. Grisolia; to approve the payment of the claims listed on Accounts Payable Voucher Ledger and UB Check Writer Deposit Refund register for 11/24/2020.

The Chief Executive Operator read aloud the Cash Flow Report for 11/24/2020.

The Chief Executive Operator informed the Board that there were no changes to the investments.

A motion was made by B. Grisolia, seconded by P. Gavrilos and motion carried to award the chemical bids as follows:

USALCO	Liquid Aluminum Sulfate	\$0.07911/lb.
Shannon Chemical	Zinc Orthophosphate	\$0.427/lb.

The Chief Executive Operator informed the Board that while the Meter Exchange project is still ongoing additional funds need to be allocated to the project for more meters. A motion was made by B. Grisolia, seconded by P. Gavrilos and motion carried to: allocate an additional \$500,000.00 to the meter exchange project to purchase additional meters.

The election of officers amongst the Board must be recorded annually. To make sure this is completed annually a resolution has been drafted in regards to the requirement. A motion was made by R. Lendi, seconded by P. Gavrilos and motion carried to: adopt Resolution 2020-02 Rules and Regulations for Term Length and Annual Election of Officers for the Members of the HWWD Board of Directors.

Due to rounding issues in regards to the monthly sales tax collected calculation a need for a resolution to increase the difference as arisen. A motion was made by R. Lendi, seconded by B. Grisolia and motion carried to: adopt Resolution 2020-03 Allowable Difference Between Monthly Sales Tax Billed and Monthly Sales Tax Collected.

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The Distribution Superintendent submitted his report as follows:

*Distribution Superintendent Report Summary from 10/21/20 – 11/20/20*

*The following items have been completed:*

*(2) 1" Water Taps*

*(60) Fire Hydrants Painted*

*(1) Fire Hydrant Replaced*

*(10) Service Line Issues Resolved*

*(8) Broken Mains Repaired*

*(432) Meters Exchanged*

*(2) New Commercial Property Service Lines, Pressure Test & Bac-T Tests Performed (Dairy Queen & Taco Bell)*

*The Columbia elevated water tank roof repairs are now complete. Containment will be installed around the tank and painting will start in the spring of 2021.*

*Sincerely,*

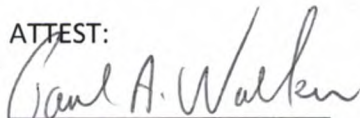
*Bruce Long*

*Distribution Superintendent*

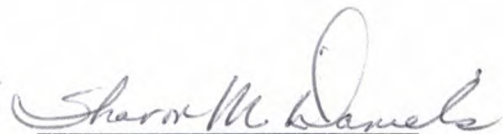
The Board President asked if anyone had any other business.

There being no further business to come before the Board, motion was made by; P. Gavrilos seconded by P. Walker and motion carried to: adjourn the meeting.

ATTEST:



SECRETARY



PRESIDENT