

An Executive Session of the Board of Directors of Hammond Water Works Department was held on Thursday, August 27, 2020 to discuss litigation and personnel matters prior to the commencement of the regular meeting of the Board of Directors. President, Vice President, Secretary, Treasurer, Asst. Secretary/Treasurer, the Deputy Executive Operator and the Board Attorney were present. No other matters were discussed by the Board.

MEETING MINUTES, BOARD OF DIRECTORS
HAMMOND WATERWORKS DEPARTMENT
Thursday, August 27, 2020

S. Daniels	President	M. Mclaughlin, Deputy Executive Operator
B. Grisolia	Vice President	S. Levinson, Board Attorney
P. Walker	Secretary	
R. Lendi	Treasurer	
P. Gavrilos	Asst. Secretary/Treasurer	

Those not present: E. Krusa

The Board President called the meeting to order.

The Minutes of the previous meeting were approved and accepted as submitted to be placed on file upon motion made by B. Grisolia seconded by P. Walker and motion carried.

The following reports were received to be placed on file upon motion made by B. Grisolia; seconded by P. Walker, and motion carried: Three-Year Monthly Pumpage Comparison for August, Pumpage Report, Filtration Overtime Report for December, Operations Reports, Sick and Personnel Absentee Reports.

Upon motion made by R. Lendi seconded P. Walker; to approve the payment of the claims listed on Accounts Payable Voucher Ledger and UB Check Writer Deposit Refund register for 8-27-20.

The Deputy Executive Operator read aloud the Cash Flow Report for 8/27/20.

The Deputy Executive Operator informed the Board that there were no changes to the investments.

The Board President informed the Board of the application in their packet for Elisa Serrano who has already passed the pre-employment physical and alcohol and drug screening. A motion was made by B. Grisolia, seconded by P. Gavrilos and motion carried to: hire Elisa Serrano with a start date retroactive to August 25, 2020 as a Customer Service Representative in the main office.

The Board Attorney informed the Board that years prior a railroad licensing agreement had been negotiated and it appears that at some time the agreement had stopped being paid somewhere along the line. A new agreement has been negotiated for the licensing. A motion was made by R. Lendi, seconded by B. Grisolia and motion carried to: approve the licensing agreement between Hammond Water Works and Strong Capital X LLC, for a term of 20 years for the onetime payment of \$7,949.70 and a \$1,000.00 administrative fee.

A request from the Distribution Superintendent was made to purchase a used 2006 Ford F450 from G&F Trucking for the amount of \$7,500.00. The Board had some questions in regards to the purchase of a used vehicle from a regular vendor. With the Distribution Superintendent not being present the questions and concerns from the Board could not be answered at this time. With that being said a motion was made by R. Lendi, seconded by P. Walker and motion carried to: table the request to purchase the 2006 Ford F450 from G&F Trucking until some questions could be answered regarding the purchase.

The Chief Executive Operator was telephone conferenced in to speak in regards to the GAC from Calgon Carbon. He explained to the Board that the carbon beds from Calgon were the best option to go with in the past. He explained that in 2010 Malcolm Pirnie had done a Cost Assessment and product comparison in regards to the carbon options and Calgon was the way to go. Concern of going with a different type of carbon might change the taste of the water and that was definitely not something they wanted to do.

The Board Attorney felt that because there may be other companies out there that can offer the same carbon it would be best to go out for bid. The Board was agreeance that this would be the best bet and hopefully would have an RFP written up within the next two weeks.

The turbidity meters that were previously tabled were discussed. The Board Attorney had done some research and concluded that due to Indiana Code 5-22-10 Special Purchasing, the purchase of the Turbidity Meters meet the requirement to allow us to proceed with the acceptance of the quote without going out for bid. A motion was made by R. Lendi, seconded by P. Gavrilos and motion carried to: approve the Quote from Hach for 9 Turbidity meters, parts and warranties as outlined in Quote #100564541v2, total amount \$55,653.11, pursuant to Indiana Code 5-22-10.

MEETING MINUTES, BOARD OF DIRECTORS
HAMMOND WATERWORKS DEPARTMENT
Thursday, August 27, 2020
Page Three

A motion was made by R. Lendi, seconded by P. Walker and motion carried to: approve the new Job Description entitled Filtration and Distribution Supervisor.

Included in the reports submitted to the Board was the Distribution Superintendent's Summary Report for the period of 7/1/202-8/25/2020. The summary stated the following:

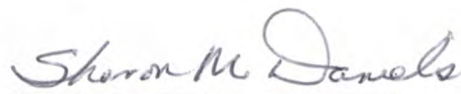
On July 19th a relief valve was opened at the Parrish Tank farm to help reduce future water main breaks.

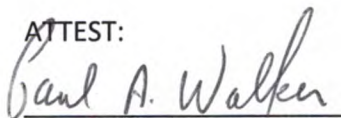
On July 31st at the intersection of Gostlin and Sheffield in regards to the 312 project a temporary support bridge was installed around our 54" concrete water main which serves over 300,000 customers. Grimmer Construction removed 9' of dirt from underneath the water main to install a new large sewer main. The work was successfully completed on August 3rd.

On August 12th due to high winds, a water main break occurred on the 7100 block of Oakdale. The water main was located directly under a large sycamore tree. The tree required removal to repair the water main and replace the main shut-off valve. All work was complete in 7 hours.

The Board President asked if anyone had any other business.

There being no further business to come before the Board, motion was made by; R. Lendi, seconded by P. Walker and motion carried to: adjourn the meeting.


PRESIDENT

ATTEST:

SECRETARY